

## CSU HEALTH NETWORK

### ELIGIBILITY GUIDELINES

The **Student Access Fee (formerly Health Fee)** and **Counseling Fee** allow students to access service through the following time periods:

**Spring:** Payment of spring fees allows access beginning on the first day of spring classes and ending the last day of May. Exception – graduating students or students with a terminated status (see below.)

**Summer:** Payment of summer fees allows access beginning the Monday following graduation and ends the day before fall classes begin. Exception – graduating students or students with a terminated status (see below.)

**Fall:** Payment of fall fees allows access beginning on the first day of fall classes and ending the day before spring classes. Exception – graduating students or students with a terminated status (see below.)

For fall and spring semesters only, there is a “**flex week**” which is the week prior to the beginning of those terms where any student who is enrolled for the coming semester is treated as though they have paid the semester fees.

**Graduating students or students with a terminated status (including voluntary withdrawal):** eligibility ends on date of graduation or date of terminated status. Student may continue to access services, under the previous semester fee, for up to 30 days (**see 30 Day Policy**) following graduation or termination of student status in order to coordinate other care coverage, pending approval by the Director of Counseling, Director of Specialty Counseling, Director of Psychiatry, Director of Medical Services, and/or the Director of Specialty Medical. This is applicable for any semester and for any insurance coverage, excluding the Student Health Insurance Plan\*\*\*; effective fall semester, 2013. There will be no office visit charge if the visit is for the sole purpose of obtaining a referral to an outside provider.

\*\*\*For those with the Student Health Insurance Plan, the student may continue to utilize CSUHN through the summer.

The **Student Access Fee (formerly Health Fee)** will be applied to **ALL** students enrolled in 6 or more credit hours for fall, spring, and summer semesters.

Students that have purchased the **Student Health Insurance Plan** will pay the Full Time Access Fee for spring and fall semesters, regardless of the number of credit hours enrolled. Students with SHIP will pay the Part Time Access Fee for summer, assessed following utilization of services.

For students who are starting with a **summer** semester as their very first semester, the Access Fee will allow access beginning the first day of summer classes.

For **Part Time** students (less than 6 credit hours, any semester) and have other insurance than SHIP, the Access Fee will be 50% of the full time fee, assessed following utilization of services.

#### **Veterinary Medicine - TBD**

The **Counseling Fee** will be applied to all students enrolled in 6 or more credit hours for fall, spring, and summer semesters. Students enrolled in less than 6 credit hours for any semester will automatically be assessed the Counseling Fee at the end of the semester if services were utilized. Students enrolled in less than 6 credit hours with the Student Health Insurance Plan are required to pay the Counseling Fee FALL/SPRING semesters.

Other scenarios . . .

**Spouses/Domestic Partners** (Affidavit required) – are not covered under the student’s Access Fee; they will be treated as a **Visitor** (no Access Fee; will not bill insurance; cash pay or Affidavit does allow charges to go on Student Account.) NOT APPLICABLE for Counseling Services – spouse/partner may join student for couples counseling but may not access individual services.

**Dependents (Children)** – are not covered under the student’s Access Fee; may not pay Access Fee to access services; will most likely be referred out depending on age/need.

**Visitors** (including Children who are Visitors or are attending a CSU camp) – no Access Fee; will not bill insurance; cash pay only.

Appointment to **establish care** for a new student prior to semester starting – no charge.

**Veterinary Hospital Interns** – no access to CSUHN.

**Employees** – Benefit eligible CSU employee has no access to CSUHN (whether part time or full time student.)

**Post Doc’s** – considered an employee; no access to CSUHN (whether part time or full time student.)

**On-line Plus students** – do not automatically pay Access Fee; Part Time Access Fee assessed following utilization of services; can bill insurance if desired.

**Psychiatry** patients that want a **prescription** for the whole summer need to be told that there is an expectation they will continue to see their doctor through the summer in order to receive a prescription. (Staff who make the appointment and the provider need to inform the student of this expectation.) Part Time Access Fee assessed following utilization of services; can bill insurance if desired.

Students starting in the fall but who would like to **start receiving services the summer** before will be on a case by case basis with approval by the Director of Counseling, Director of Specialty Counseling, Director of Psychiatry, Director of Medical Services, and/or the Director of Specialty Medical. Part Time Access Fee assessed following utilization of services; can bill insurance if desired.

Students who are not automatically assessed the Access Fee and are taking 6 credits (ex; **Study Abroad**, Students in a RI degree program taking only **on-line** classes) and end up utilizing CSUHN services will pay the Part Time Access Fee; can bill insurance if desired.

**Visiting scholars** (doing research) – treated as a **Visitor** (no Access Fee; will not bill insurance, cash pay only.)

If a student is on “**Planned Leave**” or skipping a semester, they are NOT eligible to pay an Access Fee or receive care. The 30 Day Policy can be utilized if appropriate. (See 30 Day Policy.)

If a student is on “**Continuous Registration**”, they will pay the Part Time Access Fee following utilization of services; can bill insurance if desired.

**Dental** – we do not bill dental insurance (receipt provided for student to use for insurance.)

**Vision** – we do not bill vision insurance unless medical insurance plan applies (receipt provided for student to use for insurance.)

**30 Day Policy** – by permission of Director (Counseling, Specialty Counseling, Psychiatry, Medical, and/or Specialty Medical) for special circumstances, gives student 30 days to transition care, obtain referral to an outside provider/service, address continuity of care needs; essentially functions as an extension of the student's previous eligibility. The intent is NOT to access services for new care. There will be no office visit charge if the appointment is for the sole purpose of obtaining a referral to an outside provider.

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